**Geethanjali College of Engineering and Technology**

**(Autonomous)**

**Department of Civil Engineering**

Dt: 01/06/2020

**Circular**

All the B.Tech IV Year II Semester Civil Engineering students are here by informed that their External Project Viva for Major Project work and Comprehensive Viva Voce examinations will be conducted through online mode as per the following schedule.

**1. Major Project External viva schedule:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No.** | **Section** | **Batches** | **Date** | **Timings** |
| 1 | A | 1 to 10 | 05.06.2020  | 10.00 AM to 01.00 PM |
| 11 to 19 | 05.06.2020  | 1.30 PM to 4.30 PM |
| 2 | B | 1 to 10 | 04.06.2020  | 10.00 AM to 01.00 PM |
| 11 to 20 | 04.06.2020  | 1.30 PM to 4.30 PM |

**2. Comprehensive Viva:**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Section** | **Date** | **Timings** |
| 1 | A | 04.06.2020 | 10.00 AM to 01.00 PMand 1.30 PM to 4.30 PM |
| 2 | B | 05.06.2020 | 10.00 AM to 01.00 PMand 1.30 PM to 4.30 PM |

* The Major Project Viva examination will be conducted batch wise whereas **comprehensive viva voce will be conducted for each student separately, roll number wise.**
* Each batch will be given about 10 to 20 minutes of time.
* Students should be ready with their presentation, with prior approval from their respective guides.
* All the students of the batch, respective guides, Coordinators have to join the meeting as per their schedule.
* The link to join the meet will be shared either through mail or in whatsApp groups.
* **All the students have to submit the hard copy of their project report as per standard format at the time of collecting their hall ticket in the department on 15.06.2020, failing which their hall tickets will not be issued.**
* Video recording or screenshots of the proceedings will be taken for the purpose of official record.

**All the Students shall follow the instructions given below while attending online meeting**

* Students are suggested to appear decently with proper background as you will be representing the college.
* Also, the logo of the E-mail ID should be preferably the starting alphabet of your name.
* For convenience it is recommended to add your Roll number beside your name while joining the meet.
* The video and microphones should be turned off until you are asked to turn on.
* All the students scheduled on that day should be present from the start of the meet.